

Quick Facts	
LENGTH	7 minutes
CONTACT HOURS	
START TIME	Self-paced
END TIME	Self-paced

Register as a Supplier

Course Description:

The purpose of this training session is to help you understand the process of registering as a supplier through Team Georgia Marketplace, the new supplier registration system within the State of Georgia. This training will be video-based and self-paced.

Audience:

Companies currently doing business with the State of Georgia. This includes companies who have received a purchase order or remittance, or been awarded a contract.

Objectives:

At the completion of this training course, you will be able to do the following:

- Determine whether you are a sourcing bidder or supplier
- Register as a Supplier
- Enter your email address
- Create and enter a User ID
- Create, enter and confirm a password
- Enter your standard tax identification number
- Enter postal code
- Sign in as a new user
- View the menu for a newly registered supplier
- Change your password
- Enter security questions and answers

Prerequisites:

- **None**